



Multi-City Business License and Tax Portal

January 14, 2013

Project Overview

- ▶ Building a one-stop, hassle-free, fully secure website that makes it easy for businesses to get and renew city business licenses and to calculate and pay local B&O taxes

2012: Significant Progress

Technical

- Completed functional & technical requirements (i.e., “what do we need”) reports
- Released RFP January 11

Operations

- Built multi-city project team
- Gained consensus on mission, guiding principles and project goals
- Solicited input re: governance issues/models
- Signed second MOU (2013-start up)

Outreach

- Businesses and state and local government
- Focus groups, interviews, briefings
- Website <http://multicitybusinessportal.org>

Guiding Principles

Local Control	We respect and preserve local jurisdictions' authority to set local tax policies.
Integrity	We are honest, truthful and straightforward.
Accountability	We are responsible for our actions and decisions, good stewards of public funds and transparent in our work.
Flexibility/ Adaptability	We nimbly respond to a changing business, technology and policy environment.
Security	We safeguard the information we handle and ensure it is under the control of legitimate users.
Accessibility	Our work and our people are easy-to-reach, customer-oriented and responsive.

2013: Plans & Highlights

Technical

- RFP release
- Vendor review/selection/negotiation
- Service level and data sharing agreements
- Portal design, development, and testing
- 2014 launch

Operations/ Governance

- Signed second MOU (2013-start up)
- Interim committee to work on legal form, board composition, decision making, financial plan, adding cities, etc.
- ILA by year end

Milestones

Jan.-April
2013

- RFP release (Jan.) responses due (Feb.), selection (April), sign (June)
- Develop interlocal agreement (ILA) – governance and finance concepts (Jan-April)

May-Aug.
2013

- Council briefings (May)
- ILA review by cities (June-Aug.)

Sept.-Dec.
2013

- Cities act on ILA, budget, code changes (if any)
- Complete service level and data sharing agreements

2014

- Q1: Testing
- Q2: Go Live!

Outcomes

- ▶ 2014 launch
- ▶ Retain local control over local tax issues
- ▶ Reliable tax collection operation
- ▶ One place for customers to register a business, get a license and report income
- ▶ Ability to pay local B&O in one easy step
- ▶ Flexibility to help local businesses
- ▶ One-stop customer service

Discussion & Next Steps

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